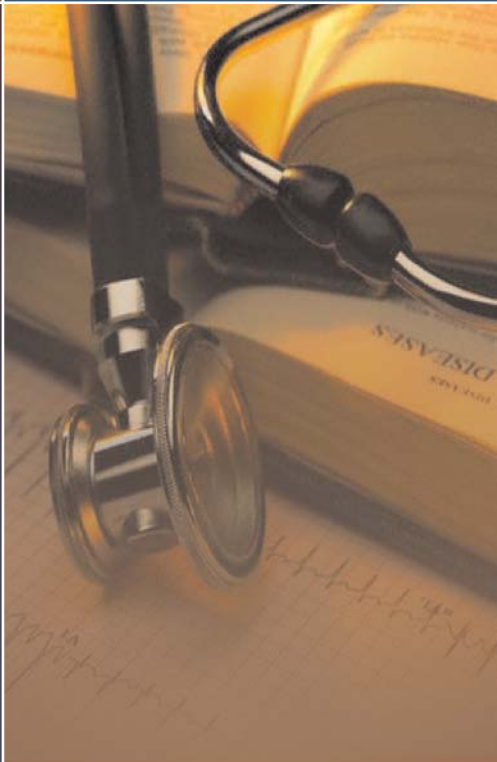


Medical Transcription

The Ultimate Solution



MEDILEXIS

MediLexis - The Ultimate MT Solution

MediLexis has an excellent reputation for providing Medical Transcription Services to MT companies, hospitals and individual doctors in the US. MediLexis conforms to the highest international quality standards. Our quality control guidelines are based on those of AAMT (American Association of Medical Transcriptionists). MediLexis believes that our constant commitment to quality and our ability to keep abreast of the changing roles in partnerships for health information management can assist our clients to move toward the goal of perfecting patient care documentation.

This commitment is a critical benefit for our clients. We assure confidentiality of data as our employees are professionally trained in these issues and they all sign a Confidentiality Agreement. This confidentiality agreement is designed as per the requirements of the HIPAA that if required can be shared with our clients.

At competitive rates, we provide a complete, feature-rich transcription workflow system, providing the link between dictation and document, allowing tracking work from the moment the dictation is done to the moment the transcript is delivered and beyond. All towards the perfection of health care management of a patient.

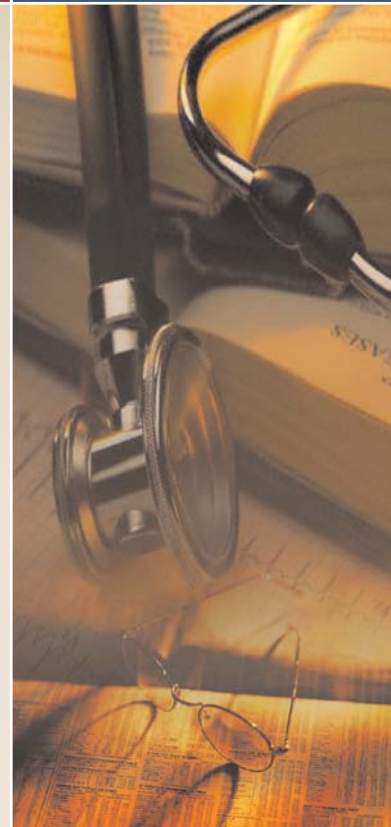
Our strengths include well-trained staff, latest infrastructure and a high accuracy rate of transcription. We have three well-equipped transcription facilities. We can provide the transcription service with a turnaround time ranging from 2-24 hours and an accuracy rate of more than 98 %.

Features of our Service:

- 99% Accuracy Level
- Digital "call-in" dictation system
- Turn-around time as required
- Economical and competitive rates
- Transcription sent via e-mail modem
- Facility to store and retrieve reports for any specified length of time
- Verifiable line-count with 65-character line
- Highly-Trained Transcription staff
- Compliance with the Medical Transcription Industry Alliance Code of Ethics, Standards and guidelines for assuring confidentiality according to the American Health Information Management Association.

Range of Medical Transcription Services

- Dictation solutions and consulting.
- Medical Transcription.
- MT Marketing consulting.
- MT Business consulting.
- Transcription Training.
- MT Data Management System.



Transcription Process

Following is how our transcription process works:

1. The voice files are transcribed into text files as per requirements of the client/doctor in a format specified by him/her.
2. After the transcription process, we have a Quality Assurance Department ("QA"), which ensures the quality of the transcribed material in terms of language as well as terminology.
3. The Editor at the third level then verifies the accuracy of the transcribed material after the QA Department. The Editor is a qualified Medical Doctor.
4. At the fourth level, the Formatter or the Operations Department checks the final document to ensure the formatting requirement of the doctor/hospital.

No	Category	Experience
1	Transcriptionists	Normally 2 years experienced in MT
2	Quality Control Editor	Professional Doctor
3	Proof Reader	Qualified Doctor / Experienced MT
4	Formatter	4 years experience in this field

All MediLexis transcriptionists must successfully complete an intensive three-month course under the supervision of a Training Manager who is a qualified MT with extensive industry experience. All course materials are based on standards and data from the Health Professional Institute. This training is a pre-requisite for all transcriptionists as well as for other staff. It is based on assessment of daily work performed and upon the accuracy achieved at each level.

The Communication Facilities

The transcription facility of MediLexis is fully equipped to meet the requirements of most demanding clients in the US. It has a high bandwidth data link. MediLexis has 8MB bandwidth available for its operational facility. This is used for data communication and Internet access. Data Communication (data uploading/downloading) is managed by a separate Data Management Department of MediLexis which works on a 24/7 basis and is available to answer any queries for our clients. Our Engineers man the Data Network to ensure its smooth operations around the clock. The link is through Teleglobe (Canada) and World Hub (New York) and its availability is ensured by experienced Engineers and Technicians.

Test Data

Prospective clients may send test dictation without any obligation to check our quality, accuracy and turn-around time.

The arrangements for test data can be made on a 24 hour notice by sending e-mails at info@medilexis.com.



Frequently Asked Questions

1. How much workload can you handle?

With our current capacity, we can handle a workload of 6,000-6500 minutes (60,000-65,000 lines) per day. We are in the process of increasing our production capacity to handle an additional workload of 5000 minutes per day.

2. Which facilities do you have for this purpose?

We have one of the most sophisticated infrastructure for MT operations. This is a completely web based solution and yet was developed following strict HIPAA guidelines for healthcare systems. Our system is based on a multi-processor SUN Enterprise Server in a client-server environment for Windows workstations. The SUN Machine is a Rack Mounted True Enterprise Class server with all the facilities of Fault Tolerance, Auto-Backup, and RAID. We also have a Windows NT Network. We also have a High-end DELL Server as a backup system to our main server. The complete system is served by Uninterruptible Power Supply Systems from APC. We also have 8 MB bandwidth available to us 24 hours a day.

3. Are you currently providing services in the USA?

Yes, we are providing services in USA, Canada and several countries in Europe and Asia.

4. What is your turn-around time?

Our turn-around time is always less than 24 hours. However, we can provide for turn-around of less than 12 hours if required. We can also provide ER/STAT reports and turn-around time in such cases may be as low as 2 hours. Finally, MediLexis performs MT work with respect to archived data. In such cases, the turn-around time is negotiable with the client.

5. What is your Charge Structure?

We charge per transcribed line. The standard length for each line is considered to be 65 characters. Various other charging mechanisms could also be provided if there is a requirement by the client.

6. How do you ensure good quality?

We have a QA department, which ensures quality to satisfy the requirements of the most demanding clients. We are also in the process of acquiring ISO9000 certification to ensure best possible quality standards. We are also a member of AAMT (American Association of Medical Transcriptions) and follow their guidelines.



7. What is your Transcription Process and how does it ensure Quality?

All of our transcriptionists undergo rigorous training under the supervision of a Training Manager who conducts an intensive three-month training course. All the tests are based on material from the Health Professional Institute. This training is a pre-requisite for all transcriptionists as well as all other staff. It is based on assessment of daily work performed and upon the accuracy achieved at each level.

Our engineers handle the data channel. We have ensured that the data channel is operational around the clock. We have a separate control room which is manned by experienced engineers and is equipped with routers and a server to ensure the transcription process is complete.

8. Can you integrate with my existing service provider?

Our system can be integrated with most of the existing transcription management systems. Our engineers and analysts could work with your IT or IS department to configure and integrate the existing systems. If there is a requirement for writing a patch of software then we do it free of charge.





MediLexis

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The MediLexis logo features the word 'MEDILEXIS' in a bold, blue, sans-serif font. A stylized, curved line arches over the letters 'L' and 'E', resembling a medical symbol or a protective shield.